



Please complete, sign and return this form to Chris Stup either via fax, e-mail (signed & scanned) or mail. Once an application and payment have been received, please allow 3-5 business days for processing and we will be in touch via e-mail or phone regarding orientation details. You will need to take an orientation class before being able to access the facilities.

541 Luck Avenue, Suite 325, Roanoke VA 24016
p: | 540-343-2624 x209 f: | 540-343-3744
w: | www.jeffcenter.org/musiclab e: | cstup@jeffcenter.org

Semester Dates & Hours (subject to change)

Spring Semester 2010	(January 6 - June 9, 2010)	M-F	3:00 - 7:00 PM
Summer Semester 2010	(June 21 - August 13, 2010)	M-F	1:30 - 7:00 PM
Fall Semester 2010	(September 7 - December 17, 2010)	M-F	1:30 - 7:00 PM

Prior to completing the member information, please make certain you have read and thoroughly understand the expectations and policies below.

Music Lab at Jefferson Center - Expectations

I, _____ (print name), hereby agree to fulfill all of the duties and responsibilities as an active member of the Music Lab at Jefferson Center during my enrollment. I agree to the following conditions:

1. I will maintain good academic standing in school while a Music Lab member.
2. I will strive for the best school attendance possible while a Music Lab member.
3. I will maintain a positive attitude and demeanor in school and at the Music Lab.
4. I will attend and be on time for any and all sessions, meetings, classes, workshops, lessons, and other events for which I sign up while a member of the Music Lab.
5. I realize that I represent both the Music Lab and Jefferson Center. As such a representative, I understand that I need to act in a positive and appropriate manner at all times. I also recognize the importance of maintaining appropriate and positive language and behavior while at the Music Lab.
6. I will support the Music Lab's mission of serving a diverse population of students with varied backgrounds and musical tastes. I will treat all members and staff with respect. I will also strive to find value in various music genres other than those I prefer.
7. I will proactively help my peers and staff at the Music Lab.
8. I will be actively involved and engaged in my role and efforts at the Music Lab.
9. I understand that resources allocated to the Music Lab are that of the Music Lab, Jefferson Center, and many public and private donors. As such, I will treat these resources with the utmost respect and care.
10. Items such as microphones, computers, monitors, instruments, and other equipment that are respective to any studio, room, or workstation to which I may be assigned are my responsibility. If said items are damaged or lost while in my possession I will be responsible for the cost of the item. I understand that there may be further consequences, such as suspension or expulsion, as well.
11. I will respect and abide by the Music Lab rules, guidelines, policies, and procedures.

Media Release (if you prefer to opt out of the media release, please speak with Chris Stup, Music Lab Director, directly at 540-343-2624, ext 209)

I hereby grant Jefferson Center the right to use, reproduce, distribute and/or transmit photographs, videotape and/or recordings of me, in whole and in part, and permit the use of my name in conjunction with these materials. I acknowledge that such photographs, videotape and/or recordings of me and any associated materials, printed, electronic, or other, may become part of copyrighted materials that Jefferson Center may distribute to others in furtherance of its educational mission.

Member Name - Print

Member Signature

Date

Parent Name - Print

Parent Signature

Date

Chris Stup, Director

Date

Music Lab at Jefferson Center - Policies

1. You must be in 6th through 12th grade and currently enrolled in school or home schooled (certified by parent) to enroll at the Music Lab.
2. Profanity, racial slurs, or references to sex, drugs and/or violence are strictly prohibited. Clean and appropriate language must be used at all times. This applies to both recordings and member conduct while at the Music Lab.
3. The possession, use, or influence of drugs, alcohol, or tobacco products are strictly prohibited and will result in immediate suspension or expulsion.
4. Violence, vandalism, assault, or any other criminal behavior, including the possession of weapons, is strictly prohibited and will result in immediate suspension or expulsion.
5. Disruptive or disrespectful behavior is not allowed anywhere inside or on the property of Jefferson Center.
6. Members are required to respect all equipment (hardware, electronic, etc.) within the Music Lab. It is a privilege, not a right, to have access to the Music Lab equipment. Therefore any misuse of the Music Lab equipment could result in immediate suspension or expulsion. This includes, but is not limited to viewing or downloading pornography on the Music Lab computers or destructive treatment of music/recording equipment.
7. Loitering is strictly prohibited outside or near Jefferson Center or in the surrounding neighborhood.
8. Members are not allowed to access other rooms or offices in Jefferson Center other than restrooms and the rooms/studios in Suite 325, specifically the Music Lab.
9. Food is NOT allowed inside any room or studio within the Music Lab. Drinks may be consumed in the lobby.
10. Members must keep their respective workstation area/room clean and free from clutter.
11. Public or inappropriate displays of affection are strictly prohibited.
12. Friends or guests that are not Music Lab members must be approved in writing by the director at least 48 hours prior to their arrival. Any friend or guest is limited to three total visits per semester before either being required to become a member and/or attend orientation.
13. Maximum occupancy limits for each room will be strictly enforced.
14. Members who do not attend school are not allowed to come to the Music Lab for that day. Staff members may perform random attendance checks.
15. All Music Lab students must have their Music Lab issued ID on hand during all times while at the Music Lab.
16. Music Lab students will not be allowed in the Music Lab without their Music Lab issued ID.
17. All Music Lab students must use the sign-in and sign-out sheets. Failure to do so will result in losing studio time or workstation time privileges.

Failure to abide by Music Lab policies may result in me being excluded from performances and/or recordings, suspension, and/or expulsion. These consequences are determined by the director per incident. I have read and understand the Music Lab Expectations and Policies. I agree to support the staff of the Music Lab in enforcing these expectations and policies. I understand that I, or my child, may be removed from the program for infractions.

Member Name - Print	Member Signature	Date
Parent Name - Print	Parent Signature	Date
Chris Stup, Director	Date	

Music Lab at Jefferson Center - Member Information

General Information

Last Name: _____ First Name: _____ MI: _____

Date of Birth: ___/___/___ Gender: Male: ___ Female: ___

Name of School/ School Program: _____

Type of School: Public School: ___ Private School: ___ Home School: ___

Grade Level: _____ GPA: _____

Home Street Address: _____

City: _____ Zip: _____ City Address: ___ County Address: ___

Home Number: ___-___-___ Cell Number: ___-___-___ Work Number: ___-___-___

E-mail: _____

Parent/Guardian #1:

Last Name: _____ First Name: _____ MI: _____

Relationship to Student: _____

Home Number: ___-___-___ Cell Number: ___-___-___ Work Number: ___-___-___

E-mail: _____

Parent/Guardian #2:

Last Name: _____ First Name: _____ MI: _____

Relationship to Student: _____

Home Number: ___-___-___ Cell Number: ___-___-___ Work Number: ___-___-___

E-mail: _____

Music Lab at Jefferson Center - Emergency/Medical Information

Emergency Contact Number(s):

Name: _____ Number: ____ - ____ - ____

Name: _____ Number: ____ - ____ - ____

Please list any medical conditions, allergies or other concerns we should be aware of:

Demographic Information (Though optional, this information could help the Music Lab at Jefferson Center acquire grant funding.)

Student Ethnicity:

Black: ____ White: ____ Hispanic: ____ Asian: ____ Multi-Racial: ____

American Indian or Alaska Native: ____ Native Hawaiian or Other Pacific Islander: ____

Other (Specify): _____

Is English the second language of the student? Yes: ____ No: ____

Are other languages spoken in the home? Yes: ____ No: ____

If so, list them here: _____

Music Lab at Jefferson Center - Music Ability and Interest Survey

Check favorite genres of music:

Rock: ___ Hip-Hop: ___ R&B: ___ Soul: ___ Jazz: ___ Blues: ___ Indie: ___ Metal: ___ Dance: ___
Electronic: ___ Classical: ___ Punk: ___ Folk: ___ Country: ___ Hardcore: ___ Bluegrass: ___
Other: _____

List favorite artists/performers: _____

How did you hear about the Music Lab?

Music Lab Website: ___ Facebook: ___ MySpace: ___ At Jefferson Center: ___
Word of Mouth: ___ Printed Ad: ___ Newspaper Article: ___ Other Publication: ___

Do you play a musical instrument(s)? Yes: ___ No: ___ If so, list below:

Instrument: _____ Years Played: _____ School: ___ Private Lessons: ___
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Check Music Lab Services you are interested in:

Guitar Lessons: ___ Vocal Lessons: ___ Piano Lessons: ___ Bass Guitar Lessons: ___
Drum Lessons: ___ String Lessons: ___ Brass Lessons: ___ Woodwind Lessons: ___
Songwriting Classes & Workshops: ___ Practice/Rehearsal Space: ___ Visiting Artists: ___
Digital Audio Workstation Recording: ___ Music Business Classes: ___
Recording Studio Time: ___ Audio Production Classes & Workshops: ___
Connect with Other Musicians: ___ Music Camps: ___ Live Performance Opportunities: ___

Check all you are comfortable using:

PCs: ___ Macs: ___ DAWs: ___ Dynamic Microphones: ___ Preamps: ___ MIDI: ___
Amplifiers: ___ Control: ___ Surfaces: ___ Condenser Microphones: ___ Samplers: ___ EQs: ___
Phantom Power: ___ Compressors: ___ Ribbon Microphones: ___ Patchbays: ___ Reason: ___
Pro Tools: ___ Logic Audio: ___ Control Surfaces: ___ Finale: ___ Sibelius: ___
Software Synths: ___ Mixing Consoles: ___ Synths/Keyboards/Controllers: ___ Plug-Ins: ___

List the Top two things you would like to gain through the Music Lab:

#1: _____

#2: _____

Feel free to share any other details about your musical background and training on the back of this application.

Music Lab at Jefferson Center - Payment/Enrollment Information:

ENROLLMENT

I would like to attend (check all that apply):

Spring Semester 2010:___ Summer Semester 2010:___ Fall Semester 2010:___
\$45 single semester:___ \$80 (2 consecutive semesters):___ \$105 (3 consecutive semesters):___

FINANCIAL ASSISTANCE (for those not needing financial assistance, you may skip this section)

In order to attend I will need financial assistance and would like to apply for a scholarship.

Yes:___ No:___

If you checked “Yes” above, the parent or guardian must provide and attach a statement (preferably one page or less) indicating the circumstance(s) requiring you to seek financial assistance. In addition to considering your statement, financial assistance is based on availability and Music Lab membership capacity.

Are you able to make any financial contribution to offset your membership fee? Yes:___ No: ___

If you answered “Yes” to the above question, please indicate how much you can contribute **per semester** toward your membership: \$ _____ (again, per semester)

ADDITIONAL DONATION

I would like to make an additional donation to the Music Lab of \$ _____

The Music Lab at Jefferson Center is a 501C3 nonprofit organization. Contributions may be tax deductible to the maximum extent of the law.

METHOD OF PAYMENT

Check (make payable to Jefferson Center Foundation w/ “Music Lab” in memo line):___

Mastercard:___ Visa:___ Discover:___ Cash:___ Online:___

**Payments can be made at www.jeffcenter.org/musiclab, at the Jefferson Center Box Office Monday-Friday from 8:30am to 4:30pm, or by calling 540-345-2550 (ext. 1).