



LESSONS AT THE MUSIC LAB

Thank you for your interest in music and taking lessons at the Music Lab at Jefferson Center! Private lessons are open to all ages. Below are some important details that can make learning fun and help you take advantage of the great opportunity to learn music.

- 1) Lesson Areas - Lessons will most often be taught in the rooms across the hall from the Music Lab. Due to the volume of activities that happen throughout the Jefferson Center, lessons may sometimes take place in a different room, in which case our instructor will try to give you advance notice. Parents are welcome to sit in on their child's lesson.
- 2) Waiting Areas - If you choose to wait for your child, you are always welcome to wait outside the lesson room area in the hallway or even in the Music Lab lobby.
- 3) What to Bring - Bring your instrument (drums and pianos/keyboards will be provided) and lesson materials. Drummers will need to bring sticks. Anything additional will be suggested by your instructor. Keep track of and organize all of your lesson plans and handouts. It is best to have a folder where you can keep everything. Don't forget to bring this to EVERY lesson!
- 4) Practicing - Making time every day to practice is important (even if it is for a few minutes a day). Work with your instructor to set up a practice environment and strategy that works best for you.
- 5) Lesson Time - Your lesson time will be arranged with your instructor. It is important to determine a time that can be consistent every week. We offer 30 minute or 60 minute lessons at the Music Lab. Please confer with your instructor to see what strategy works best.
- 6) Cancellation Policy - If you need to cancel or reschedule a lesson for any reason (other than injury or family death), you must give your instructor at least 24 hours notice and the instructor will do their best to reschedule you within the month. However, no credit will be issued for cancellations or missed lessons. Conversely, if your instructor cancels, he/she must give you 24 hours notice and work with your schedule to plan a make-up lesson. If this is not possible, you will be issued a credit.
- 7) Payment and Rates – Payment in full is due the first day of the month, for the full number of lessons in that calendar month. Lessons are \$20/half hour or \$40/hour. Payments can be made in cash, check or credit card with Music Lab staff or at the Jefferson Center main office (2nd floor, Suite 221). If writing a check, make payable to the Jefferson Center Foundation, with "Lessons [teacher name]" on the memo line. If financial assistance is needed, please state your reason in writing on the back of the next page and we will contact you.
- 8) Connection to the Music Lab – We hope that you will share information with your child or a child you know about the Music Lab. We are always recruiting the next class of talented youth to take part in our exciting Music Lab program! The Music Lab is designed to serve students ages 12 – 20.



PRIVATE LESSONS

STUDENT INFO

NAME: _____

PHONE: _____

EMAIL: _____

ADDRESS: _____

PARENT/GUARDIAN: _____

PHONE: _____

EMAIL: _____

INSTRUCTOR NAME: _____

Check One:

WEEKLY BIWEEKLY

Check One:

HALF-HOUR (\$20/lesson) HOUR (\$40/lesson) OTHER _____

If you are not already a Music Lab member, please choose a 4-digit PIN # you can remember for signing in and out. _____

I, _____, have read and agree to **Page 1** of this document.
(print name of student or parent/guardian)

(signed)

(date)